



 **CCC Apply**



New A&R Directors Meeting -



CCCApply

"The Gateway to the California Community Colleges"



- Owned by CCC Chancellor's Office
- Governed by Steering Committee
- Operated by CCC Tech Center
- Integrated with OpenCCC in 2012
- Xap master contract ended 2014



3.5 million OpenCCC accounts created

4 million Standard applications

submitted

275,000 BOG Applications processed





CCCApply: Serving students since

2001.5 million OpenCCC account created

- 4 million standard applications submitted
- 270,000 BOG Applications processed





CCCApply Applications

- Standard Admission
- International Admission
- Board of Governors (BOG) Fee Waiver

The image shows a screenshot of the CCCApply application form for Contra Costa College. The header includes the CCC logo and the text "CONTRA COSTA COLLEGE a premier community college right in your backyard". The form is divided into several sections:

- Introduction**
- Enrollment Information** (marked with a green checkmark)
- Account/Mailing Information** (marked with a green checkmark)
- Personal Information** (marked with a green checkmark)
- Education** (highlighted with a yellow arrow)
- Citizenship/Military**
- Residency**
- Needs & Interests**

The **Education** section is expanded to show the following information:

- Entry Level**
Your enrollment status as of 07/31/2011
First time at this college; have attended another college
- High School Education**
High school education level as of 07/31/2011
Received a Certificate of California High School Proficiency
- High school completion date**
Month: June Day: []



Staff Administrative Tools

- Administrator
- Report Center
- Download Client



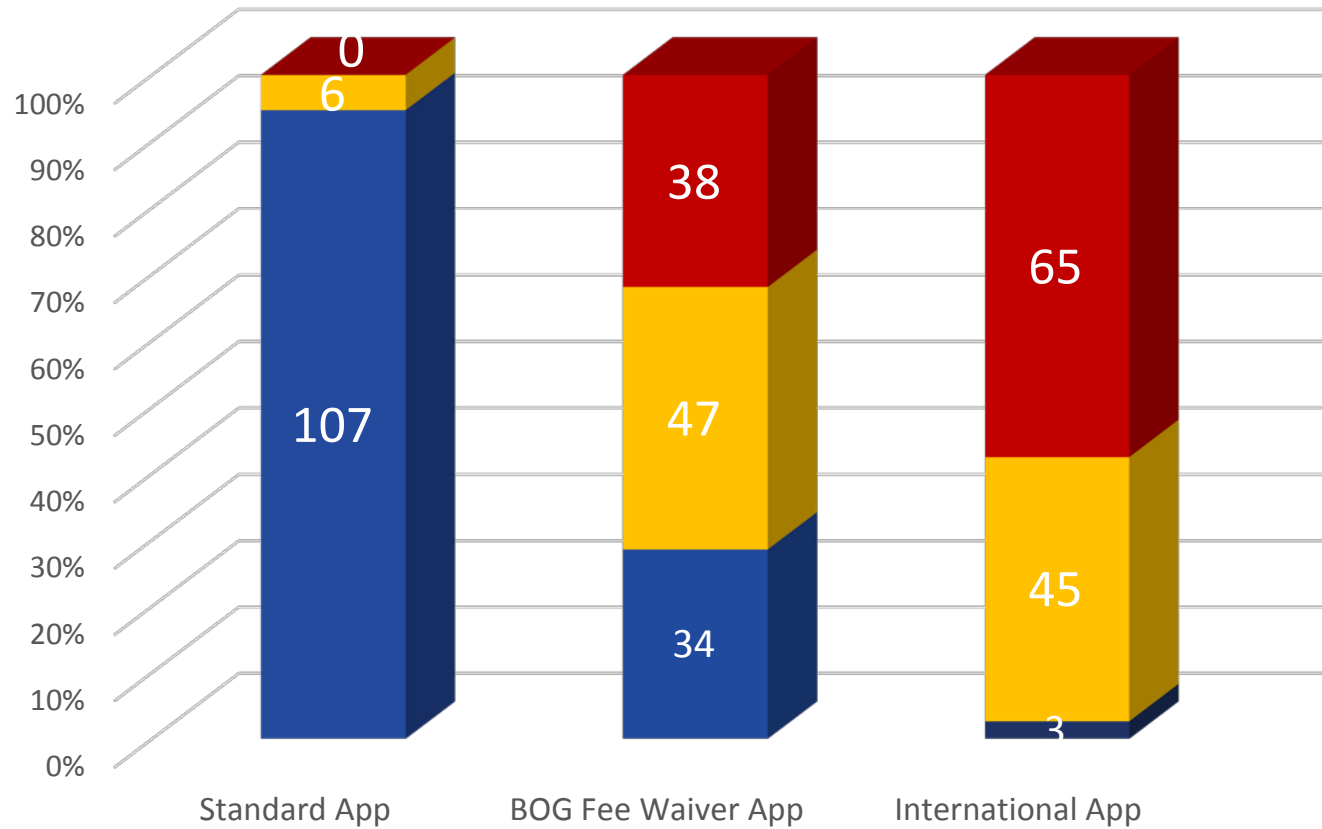


Implementation

107
Standard

34
BOG

3
International



■ Colleges LIVE ■ Committed ■ Not Started Yet



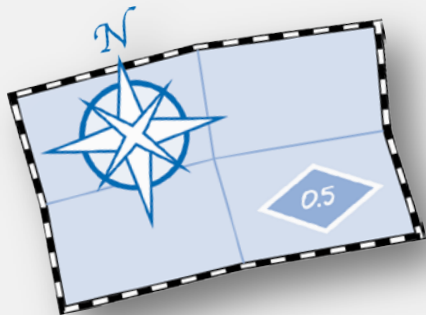
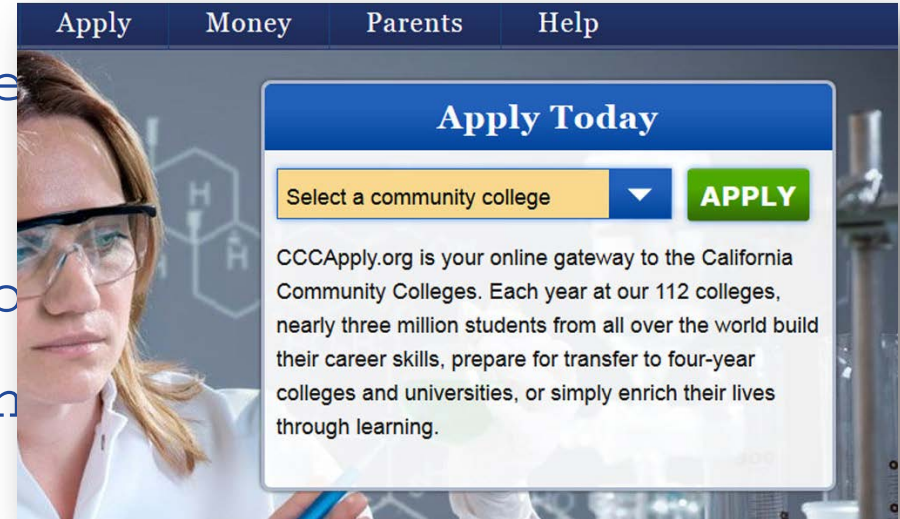
CCCApply: The Student Experience

- First time applicants - Create OpenCCC Account
- Returning applicants - Login to Account to Apply
- Minors - Parent/Guardian Information
- International students and other special pops



Before they begin...

- Start on College Website
- CCCApply.org
- Messaging and instruction
- OpenCCC Account Creation
- Assemble information



Roadmap 2017

Developing a "How to Apply" page detailing what information they need to have available when they sit down to apply



Create OpenCCC Account

First-Time User

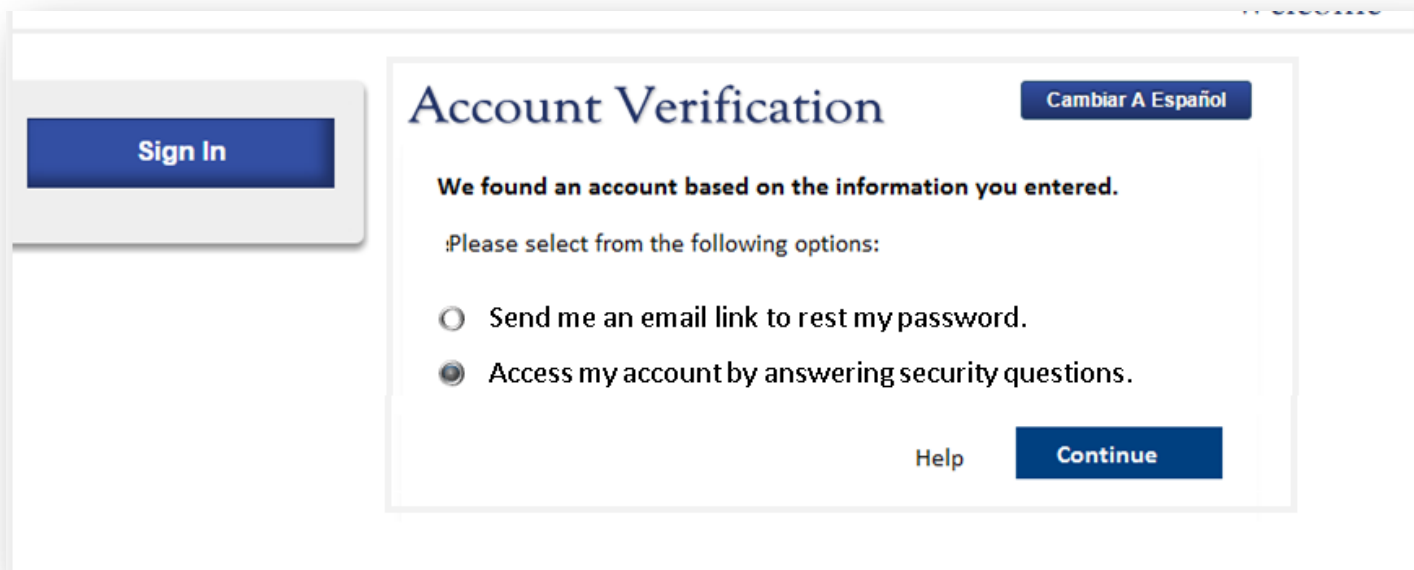
- NOTE: Account creation is first step in Application process
- Must have Email Address
- Must be 13 years or older
- Generates CCCID
- No Duplicates!



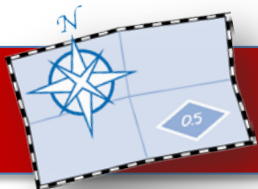


Account Recovery

- New Self-Serve Password Reset by Email Link
- Answer Security Questions for Password Reset



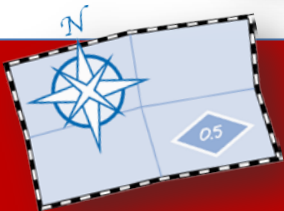
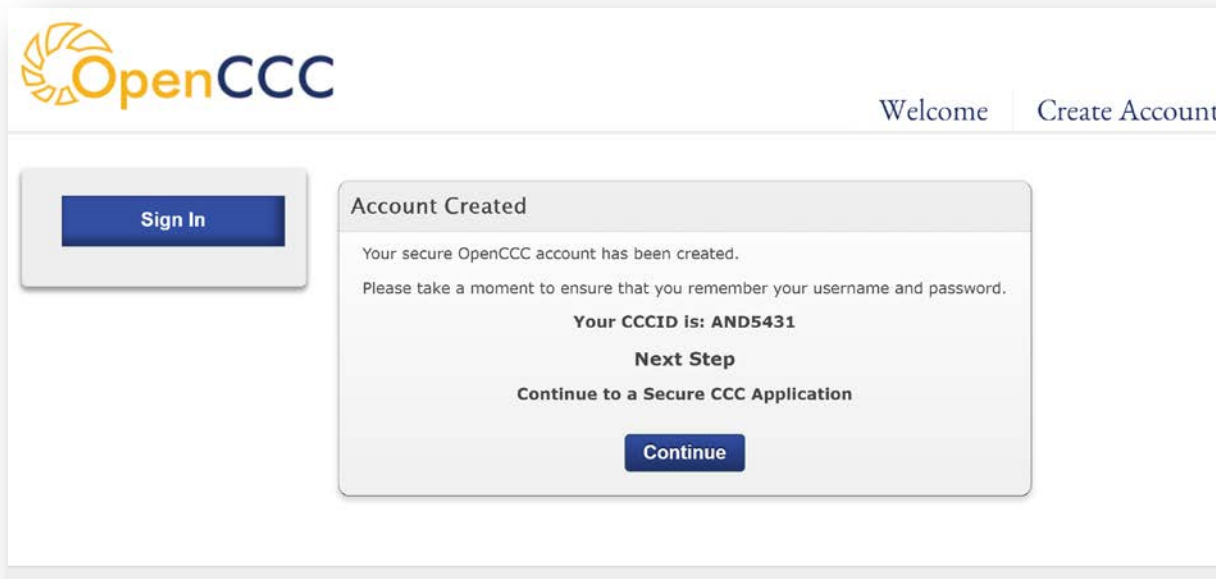
The screenshot shows a web interface for account verification. On the left, there is a grey box with a blue 'Sign In' button. The main content area is titled 'Account Verification' and includes a 'Cambiar A Español' button. Below the title, it states 'We found an account based on the information you entered.' and asks the user to select from two options: 'Send me an email link to rest my password.' (unselected) and 'Access my account by answering security questions.' (selected). At the bottom, there are 'Help' and 'Continue' buttons.





New Account Challenges

- Must have email address
- Students think they've applied after OpenCCC account



Roadmap – March 2017

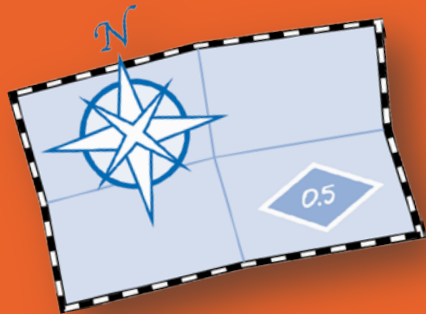
Auto-login to the first page of new Application



CCCApply Applications

Standard Application for Admission

- Credit & Non-Credit Students
- Residency Algorithm
- Residency Determination Date (RDD) based on Terms
- English & Spanish Hover Help
- Data Dictionary
- User Guides



Roadmap 2018

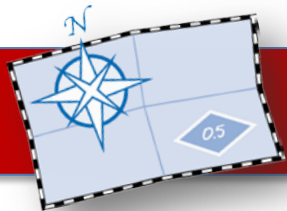
Version 3.0: Mobile App, User-friendly
Email Rules
& Supplemental Questions,
Internationalization



Standard Application for Admission

Residency Status

- Preliminary Residency Status
- 4 Areas: Citizenship, Stay & Intent, Military, Special Eligibilities
- RDD - Residency Determination Date (Terms)
- Logic in Data Dictionary

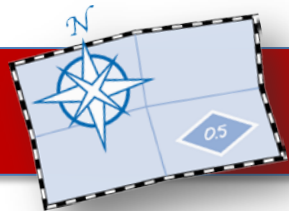




Standard Application for Admission

Flags

- Integrity Flags alert Admissions to status
- Ineligibility Flag
- AB540 Flag
- Financial Aid Flag
- Data dictionary





Preferred Name

OpenCCC Account Data

- Preferred first, middle, last name is optional
- Part of Account download file
- New fields as of March 2016



Minors & Parent/Guardian Information

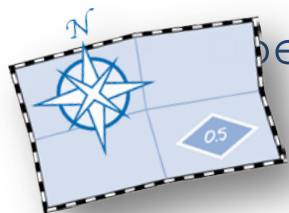
- Determined by DOB (date of birth)
- Questions change to collect parents information
- Do NOT see AB620 questions
- Must be 13 years old to apply online



Gender Information

Gender & AB620

- Gender question is required by law (state & federal) but Students are NOT required to answer (Decline to State)
- Transgender & Sexual Orientation questions (AB620) are required by state and federal law, but Students are NOT required to answer.
- Tech Center encrypts data and stores in secure DB
- Currently no process for transfer of data from CCCCCO



Does NOT appear to minors
AB620 sub-committee

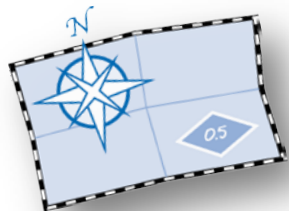
Seeking guidance from CCCCCO on sharing data with colleges.



Non-Credit Student

Current Issue

- Non-Credit student must be classified for residency
- All questions on the Standard application apply
- Looking for guidance from CCCCCO
- Working on ways to streamline the application



Non-Credit Sub-Committee

Meeting in October - Representative from CCCCCO
Paper Application under development



Foster Youth

Residency

- Foster Youth fields include:
 - Foster Youth Status
 - Foster Youth Priority
 - Foster Youth MIS
 - California Foster Youth
 - Current or former FY, living in CA, <20 years old

Priority Registration

- AB12 – Extended Care Bill – extended to age 25
- Foster Youth Priority Field & Flag

New Download Values – March 2016

Colleges updated download file for new FY values



Military Status

Residency

- Area C - Military residency section
- Dependents
- AB13 - VACA Bill Extended Veterans from one year to 3 years

New Download Values - March 2016

Colleges updated download file for new military status values

Added dependents as a military status value

Updated logic for dependents of veterans for AB13



Multiple Measures for Assessment Placement

What is it?

- OPTIONAL implementation to collect high school transcript information to support assessment placement for CCCAssess
- Governed by CAI Steering Committee & CCCCCO
- New HS Transcript section on Education page
- 8 new questions and downloadable data fields
- Questions only appear if student meets qualifying

Why? Support for Common Assessment Initiative (CAI) Criteria

- Legislation behind this: SB1456
- Need data for multiple measures

Actions Required by Participating Colleges!

and fields to download file & test in Pilot site first if you opt-in





Multiple Measures for Assessment

Placement

Conditions for Display

Questions will only display if the student meets one of the following conditions:

Condition #1: High School Senior

- High School Education Level = "Will be enrolled in high school (or lower grade) and college at the same time"

AND

- High school Country = United States

Actions Required by Participating Colleges!

and fields to download file & test in Pilot site first if you opt-in





Multiple Measures for Assessment

Placement

Conditions for Display

Questions will only display if the student meets one of the following conditions:

Condition #2: HS Grad (or equivalent) with 10 Years of RDD in US

High School Education Level is one of the following:

- Received high school diploma from US high school
- Passed a high school equivalency test
- Received a Certificate of California High School Proficiency;

AND

High School Completion Date is < 10 years from the RDD (high school completion/graduation is less than 10 years prior to the day before the first day of the selected Term).

AND

High School Country = United States



Multiple Measures for Assessment Placement

What does the college HAVE to do to prepare for this change?

- NOTHING unless they want to implement and download the new fields
- If you are NOT implementing, the questions will still appear in PILOT site for 30 Day Preview period – then they will go away.

How to Opt-In?

- Colleges must “opt-in” to participate
- College should contact CCCApply or CCCAssess Product Mgr
- Add data fields and test in Pilot prior to September 30
- Send Opt-In Request to:
John Hadad, Product Manager, jhadad@ccctechcenter.org



Update Your Download Files for Release 5.5

ONLY if you plan to add the new data fields!

What gets updated?

- Download Format XML Files by College IT staff
- 8 new Multiple Measures data fields (optional)

How? Add new fields and update Pilot & Production downloads

- Make changes to Pilot download files to test
- See updated Data Dictionary for field specifications
- Update Download Client jar file(s) and test downloads in Pilot
- Duplicate updates to DLC in Production environment
- [Release Notes 5.5 - Getting to the Download URLs for Pilot](#)

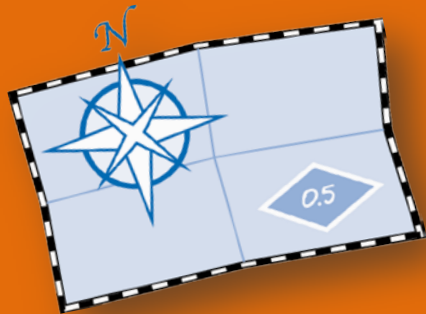


Recommended Actions: Preview first, then add applicable data fields to Downloads



CCCApply International Application

- No residency logic or flags, No RDD
- Country of Citizenship / Passport
- SEVIS: Student Exchange Visitor Information Student
- Non-US Permanent, Parent-Guardian,
- Terms configured by college in the Administrator



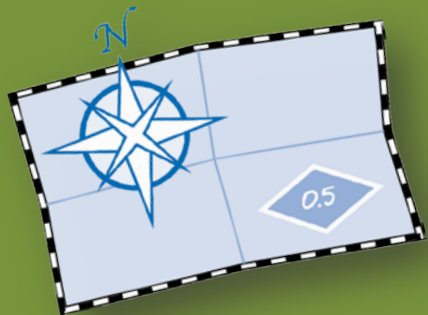
Roadmap 2018

Version 3.0: Mobile App, User-friendly Email Rules & Supplemental Questions, Internationalization



Board of Governors Fee Waiver App

- Approved by CCCCCO – Annual Update
- 18 Month Application
- Download Data Fields
- Data Dictionary
- Report Center – Application Look-Up Reports



Roadmap 2018

Version 3.0: Mobile version, BOG controls in the Administrator 2.0, Supplemental Questions



CCCApply Administrator

- Configure Terms & Majors
- Setup Supplemental Questions
- Setup Email Rules (Optional)
- Setup Users
- Reset Downloads

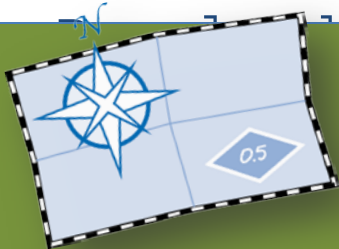
BOG Fee Waiver

- BOG Rules & Reset

The screenshot shows the 'CCCApply Administrator' web interface. At the top, there are three tabs: 'Terms' (selected), 'Majors', and 'College'. Below the tabs is a form titled 'Add Term for: Butte College'. The form contains the following fields:

- Term Code:
- Term Description:
- Term Start Date:
- Term End Date:
- Open Date:
- Close Date:

At the bottom of the form, there are two buttons: 'Add Term' and 'Return'.



Roadmap: Fall 2017

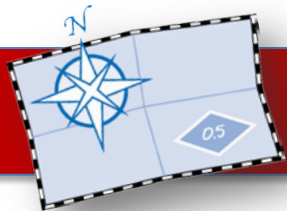
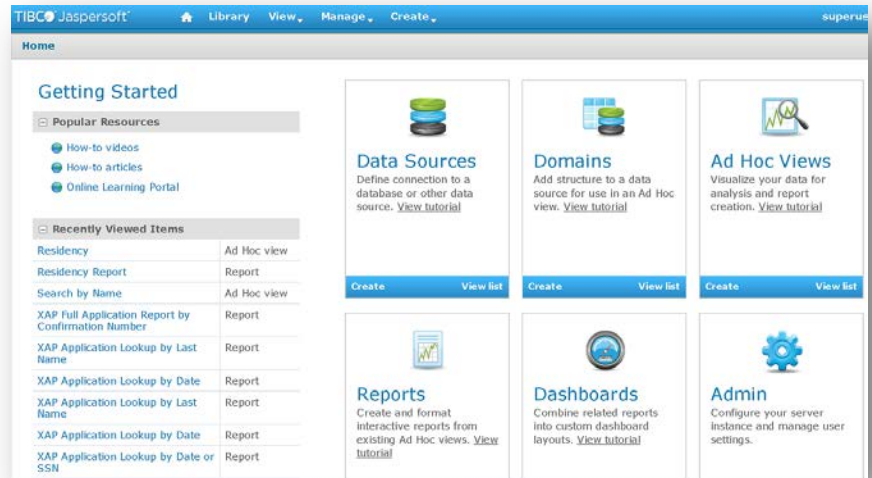
NEW Administrator 2.0 – User-friendly
Supplemental questions & Rules, Education
Goal align to Majors



CCC Report Center

Application Look-Up Reports

- Full Application by CCCID, Last Name, Date
- New Applicant Reports
- Schools Reports
- Aggregated data for research
- Create Ad Hoc reports
- Public Templates provided by CCCApply

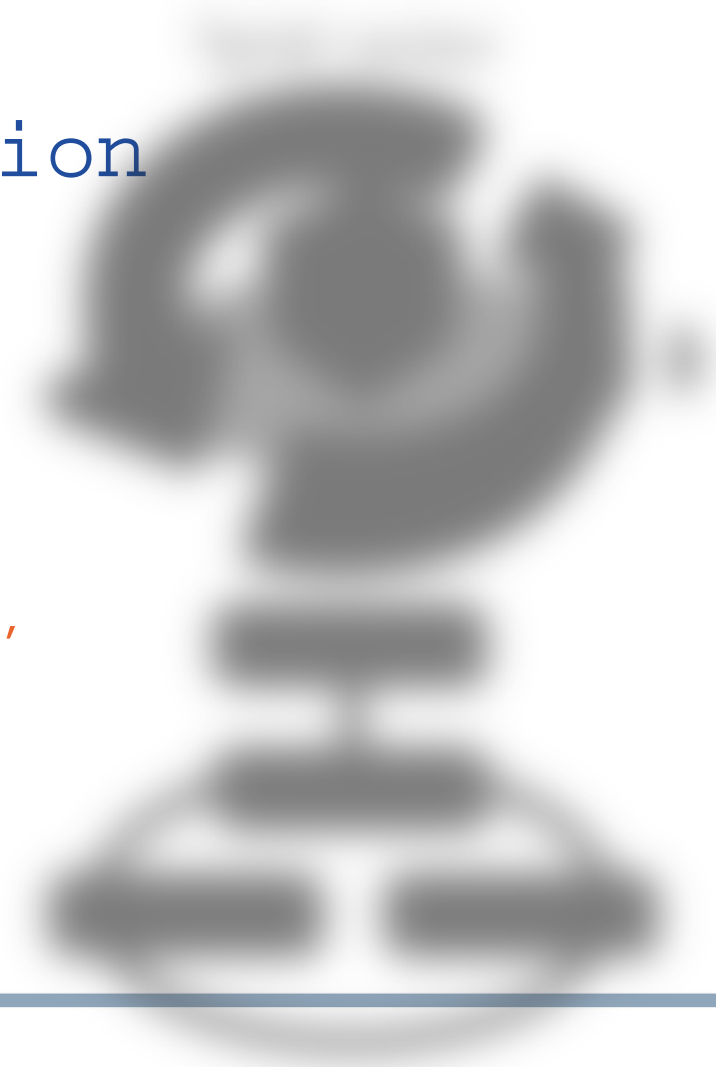


Upcoming Release: New Full Application Report Coming September 30



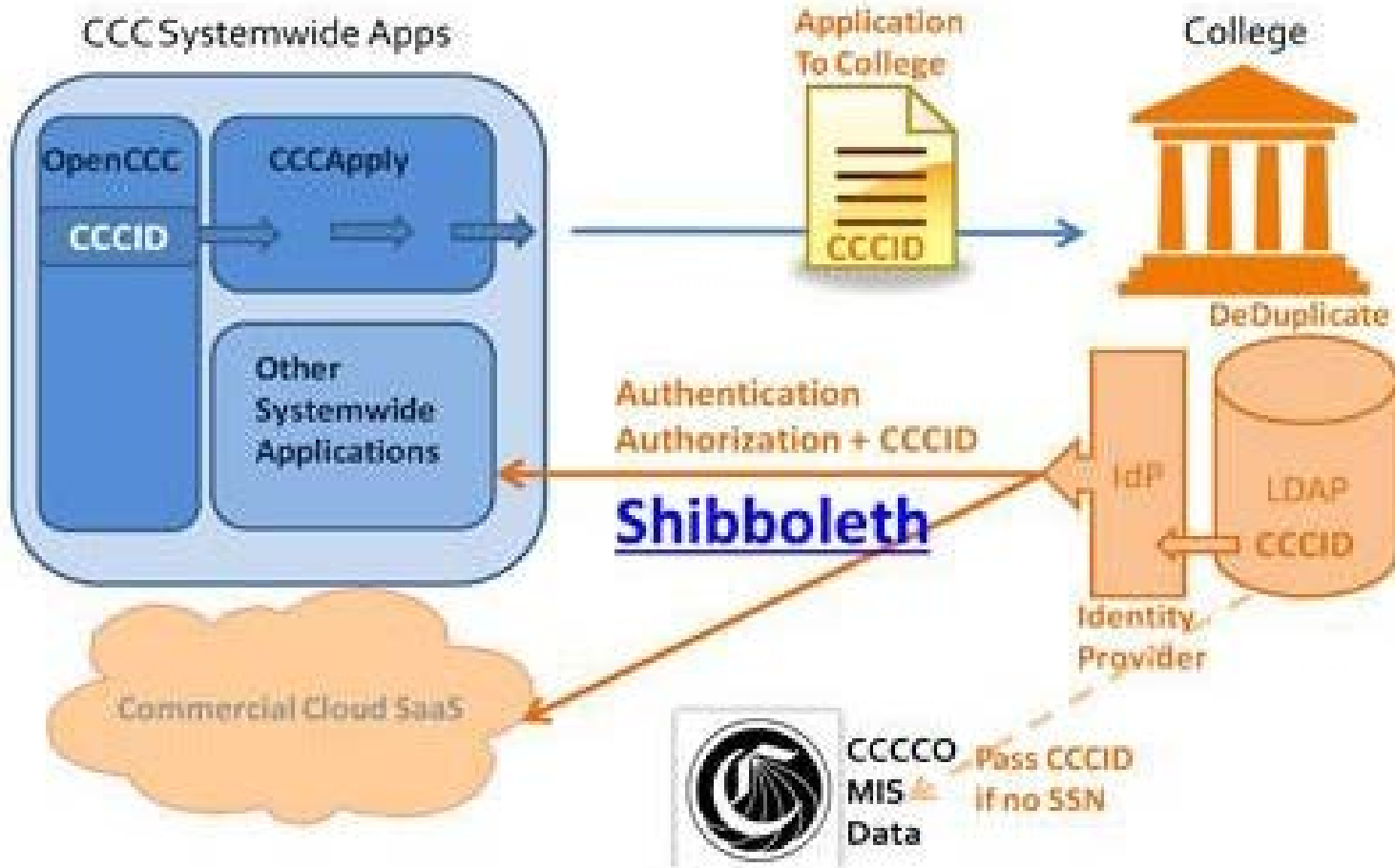
Technical Implementation & Annual Updates

- College IdP for Staff Tools
- Administrator Setup
- Automated Downloads
- Pilot Environment (Applications, Administrator, Downloads)
- Testing
- Annual Update





Data Downloads





Pilot Environment Application & Staff Tools

- Pilot Applications
- Pilot Administrator
- Pilot Report Center
- Pilot Downloads

Full testing environment



Support for Students

OpenCCC Helpdesk

7 Days - 7:00AM - 12:00AM

(877) 247-4836

support@openccc.net

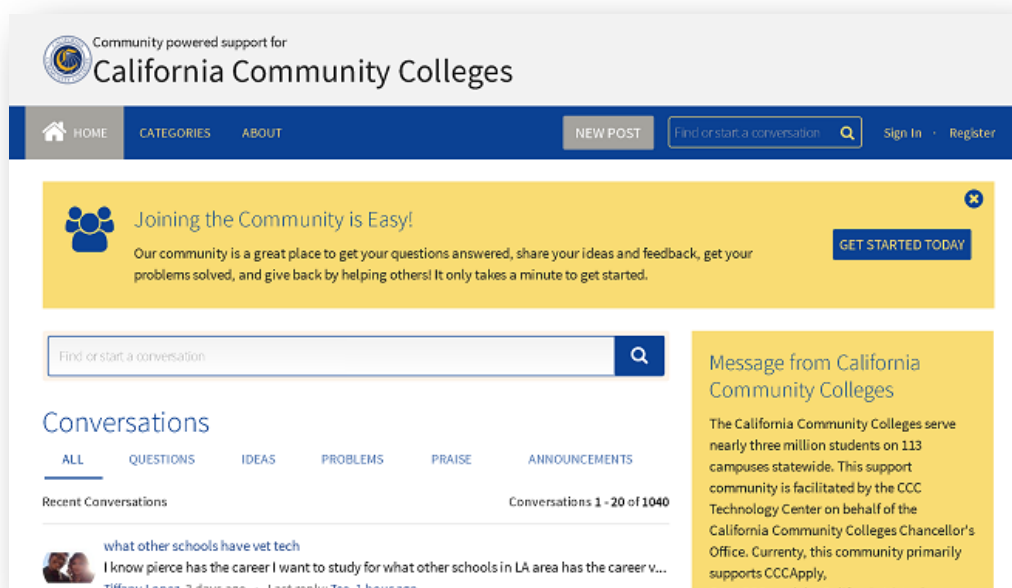
- Tier 1: Xerox Call Center
- Tier 2: CCC Tech Center R
- Tier 3: Unicon Developers





Online Support for Students CCCHelp.info

- 24/7 FAQs
- Community support
- Post and comment
- Thousands of users





Support for College Staff

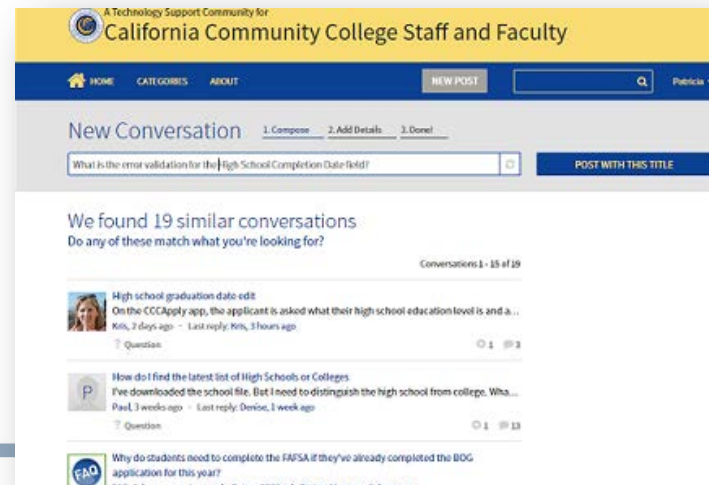
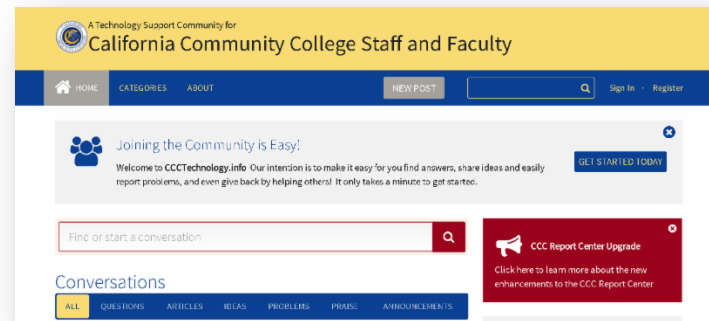
CCCTechnology.info

Incoming:

- Tier 2 College Support
- Support Requests
- OpenCCC Zendesk

Outgoing

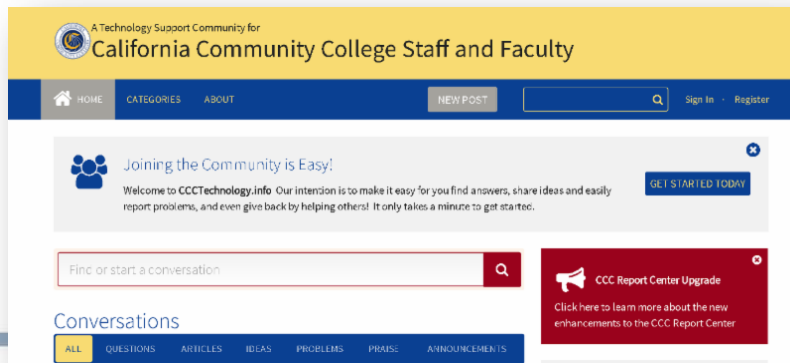
- System Alerts
- Release Notes
- Articles, FAQs





Support for Colleges & IT

- CCCApply Project Site
- Public Documentation
- CCTechnology.info
- Webinars





Steering Committee

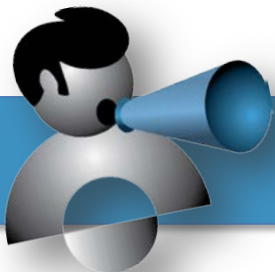
- Govern application developme
- Legislature & Mandated Chang
- Change Management Process
- Approve Change Requests
- Sub-Committees
- Annual Workshop with eTranscript California
- CCCApply Project Site (Meeting minutes)
- ANNUAL UPDATE





CCCApply Communication Policy

- 60 Day Pre-Release Announcements
- Post pre-release notes with Change Request Specs
- Post Steering Committee meeting minutes on [Project Site](#)
- **30-Day Pilot Preview** before every production release
- College Preview Webinars after Pilot Release
- Implementation Support
- Test and report issues in the Support Site: [CCCTechnology.info](#)



PILOT PREVIEW: REVIEW, SETUP, TEST, PROVIDE FEEDBACK

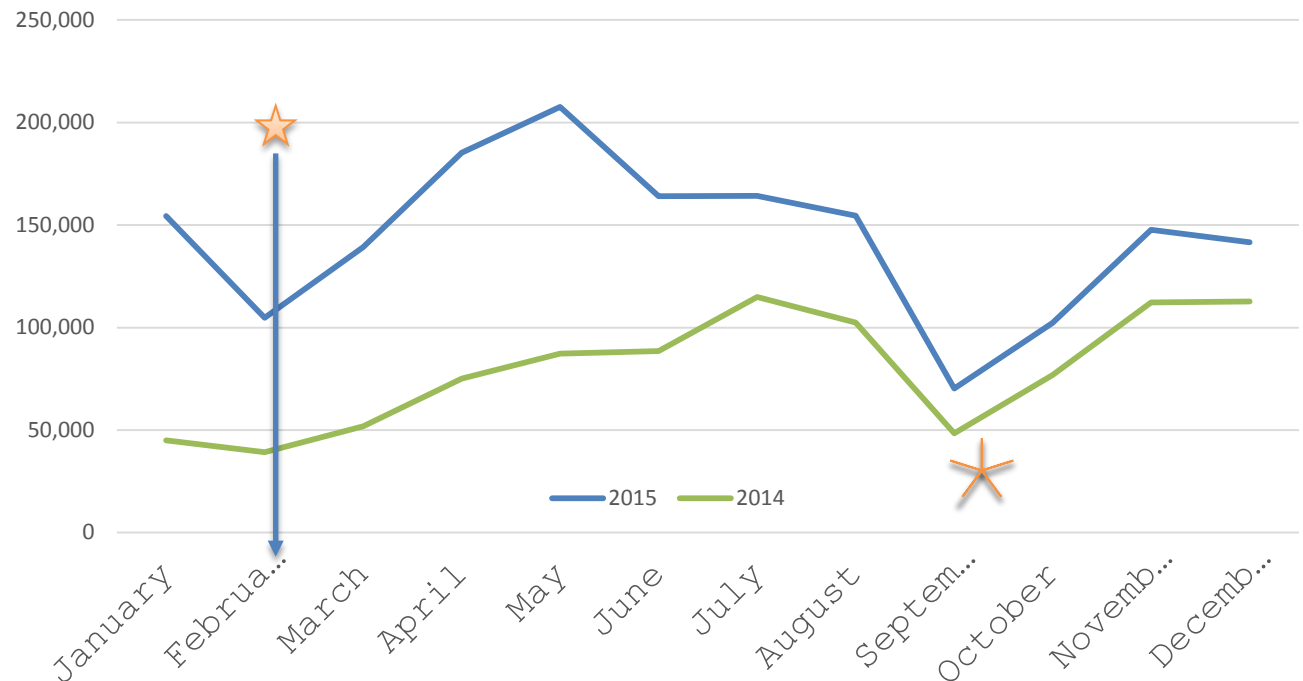


Annual Update

Submitted Applications 2014 - 2015

Big Release:
March

Supplemental
Release:
September



- Develop changes April to January; release one annual update in March



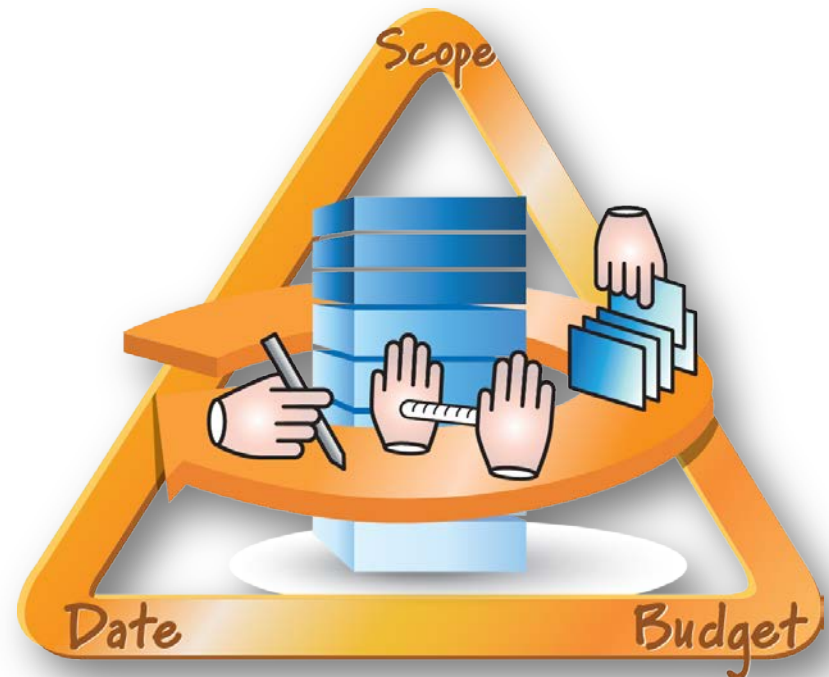
Change Management & Release Cycle

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Review & Evaluate requests	Yellow	Yellow	Yellow	Yellow	Yellow						Yellow	Yellow
Draft Specifications	Orange	Orange	Orange	Orange	Orange							Orange
Finalize specifications CRs				Orange	Orange	Orange	Orange					Orange
Sprint Planning				Red	Red	Red	Red					Red
Communication to Users #1				Red	Red	Red	Red	Red				Red
Development Cycle				Red	Red	Red	Red	Red				Red
QA Review - Steering					Purple	Purple	Purple					
Changes & Corrections					Purple	Purple	Purple					
Communication #2							Dark Blue	Dark Blue				
College Review							Dark Blue	Dark Blue				
Release Notes								Blue	Blue			
Go LIVE Update									Blue	Blue		
Release Notes									Green	Green		



Upcoming Release: September 30

- Release Notes Posted
- Pilot Site Preview
September 1 - 30, 2016
- College Preview Webinar
- Change Specifications
- Regression & Bug Fixes
- Pilot Documentation





Update Your Download Files for Release 5.5

ONLY if you plan to add the new data fields!
What gets updated?

- Download Format XML Files by College IT staff
- 8 new Multiple Measures data fields (optional)

How? Add new fields and update Pilot & Production downloads

- Make changes to Pilot download files to test
- See updated Data Dictionary for field specifications
- Update Download Client jar file(s) and test downloads in Pilot
- Duplicate updates to DLC in Production environment
- [Release Notes 5.5 - Getting to the Download URLs for Pilot & PProd](#)



Recommended Actions: Preview first, then add applicable data fields to Downloads



30 Days to Test & Preview in Pilot Site

- All colleges have a Pilot (test) version of their CCCApply applications
- All 5.5 changes and enhancements will appear in the Pilot application beginning September 1.

IMPORTANT: Replace the "XXX" at the end of URL with your college MIS code

CCApply Standard Application

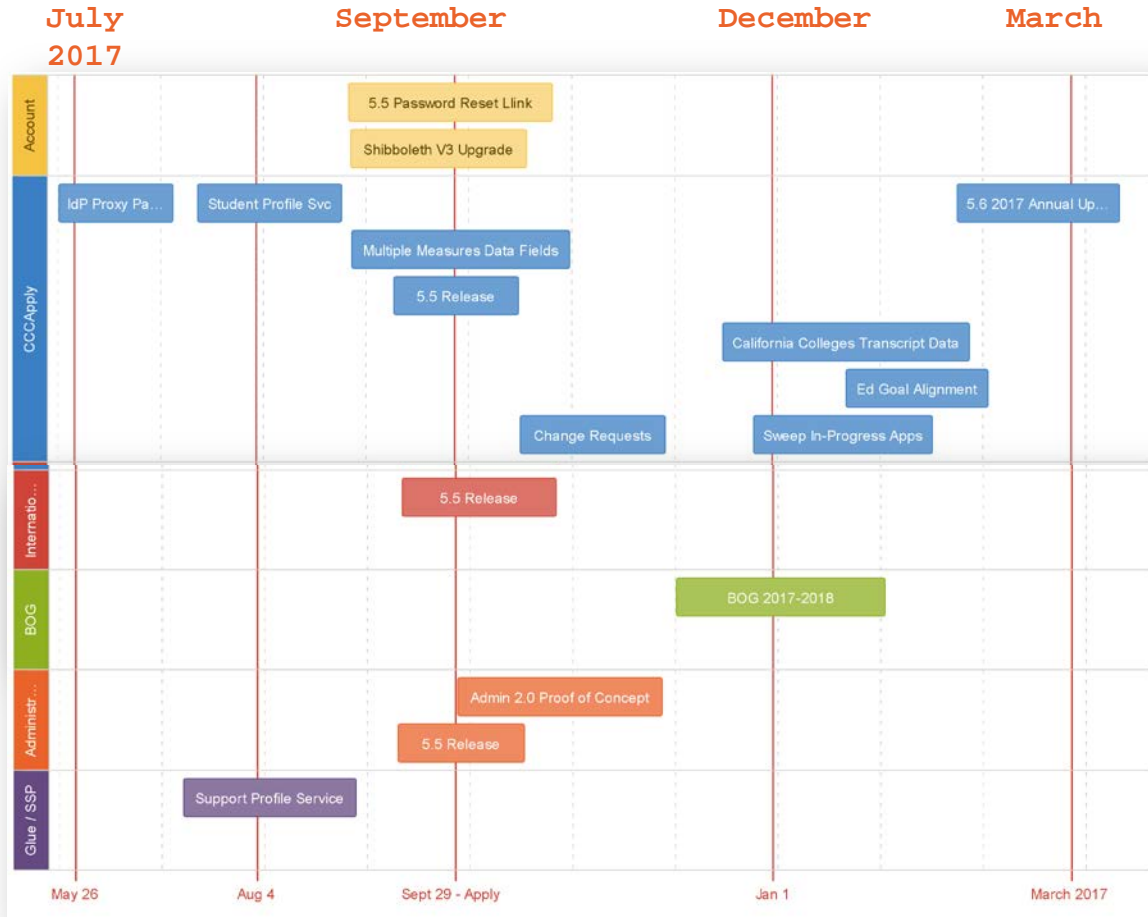
<https://pilot.opencccapply.net/cccapply-welcome?cccMisCode=XXX>

PILOT BOG Application

<https://pilot.bog.opencccapply.net/gateway/bog?cccMisCode=XXX>

PILOT International Application

<https://pilot.intl.opencccapply.net/gateway/intl?cccMisCode=XXX>



September 2017

- ❖ Shibboleth V3 Upgrade
- ❖ Account Recovery Enhancement
- ❖ Multiple Measures for Assessment Placement
- ❖ Area B Residency Logic Update
- ❖ BUGS & Accessibility Fixes

December 2016

- ❖ BOG Fee Waiver 2017

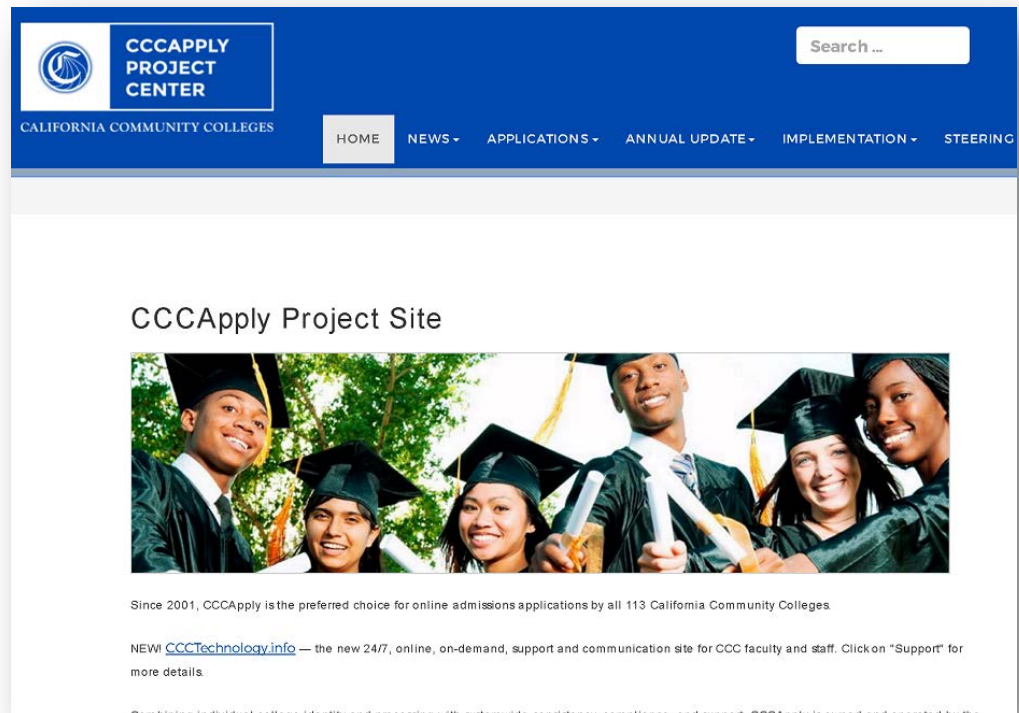


Resources for Admissions & IT

- CCCApply Project Site
- Public Documentation
- CCTechnology.info
- Webinars
- Steering Workshop

Coming Soon!

- Tutorials for Colleges
- Demos for Students





Resources for IT

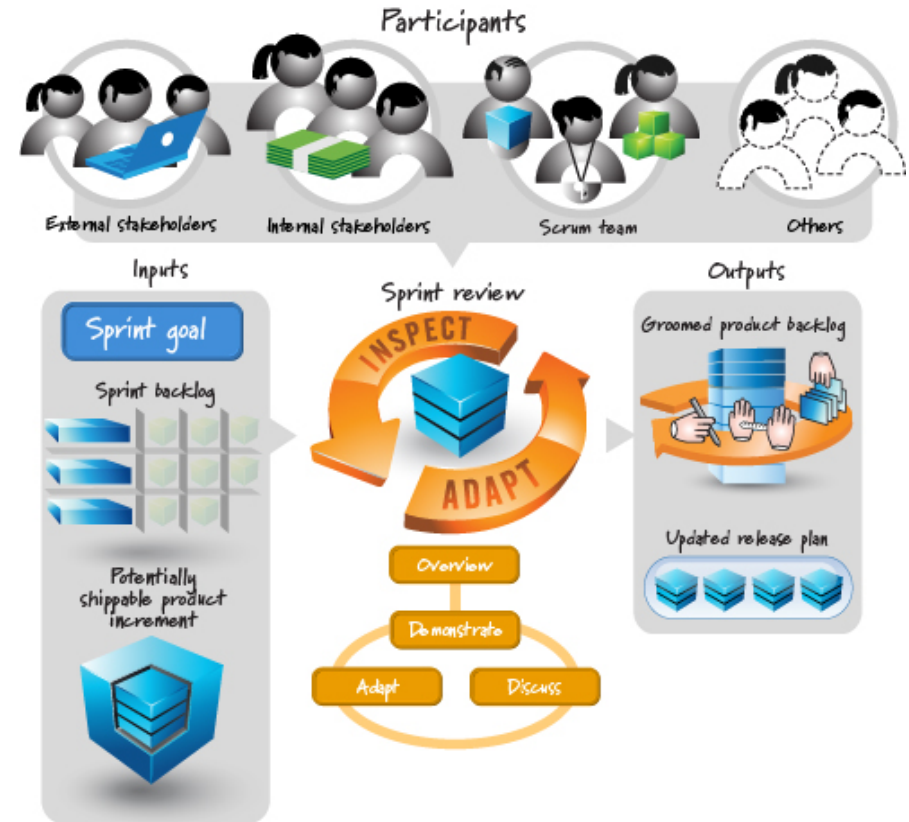
- CCCApply Project Site
- Public Documentation
- CCTechnology.info
- Webinars





Development

- Annual Release
- New Administrator 2.0
- Working on RFP for CCCApply 3.0
- New College Adaptor (real-time data transfer to SIS)
Project Glue



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OpenCCC Proxy IdP

- Gateway to CCC SSO Federation
- Single Sign-on for students, faculty, and staff
- Proxy integration underway
- InCommon Membership
- Pilot & Production Environments
- Facilitates the CCCID for students who haven't applied





Documentation

What documentation is available?

- [Release 5.5 Notes Summary](#)
- [Approved Change Requests Specifications](#)
- [PILOT Data Dictionaries](#)
- [PILOT User Guides](#)
- [PILOT Updated Download Client Jar Files](#)

Websites

- [CCCApply Project Site](#)
- [CCCApply Public Documentation Space](#)
- [CCC SSO Federation > Public Documentation Space](#)



Recommended: Preview, Test and Report Bugs in Support Site



Contacts

CCCApply Technical Support

CCCApply Product Manager: Patty Donohue, pdonohue@ccctechcenter.org

College Tier 2 Support: Merrie Wales, mwales@ccctechcenter.org

Student Support Supervisor: Roberto Fuentes, rfuentes@ccctechcenter.org

CCCApply Steering Committee

Chair: Richette Bell, El Camino College, rbell@elcamino.edu

Vice Chair: Stephanie Murguia, Cerritos College, smurgia@cerritos.edu

Secretary: Mitch Leahy, Santa Rosa College, mleahy@santarosa.edu



**REMINDER: ALL requests for support
should be posted on the Support Site: CCCTechnology.info**