CCCApply

“The Gateway to the California Community Colleges”

- Owned by CCC Chancellor’s Office
- Governed by Steering Committee
- Operated by CCC Tech Center
- Integrated with OpenCCC in 2012
- Xap master contract ended 2014
3.5 million OpenCCC accounts created

4 million Standard applications submitted

275,000 BOG Applications processed
CCCApply: Serving students since 2001

- 2.5 million OpenCCC account created
- 4 million standard applications submitted
- 270,000 BOG Applications processed
CCCApply Applications

- Standard Admission
- International Admission
- Board of Governors (BOG) Fee Waiver
Staff Administrative Tools
- Administrator
- Report Center
- Download Client
Implementation

107 Standard
34 BOG
3 International

Adoption

- Standard App: 107
- BOG Fee Waiver App: 47
- International App: 65

Legend:
- Colleges LIVE
- Committed
- Not Started Yet
CCCApply: The Student Experience

- First time applicants - Create OpenCCC Account
- Returning applicants - Login to Account to Apply
- Minors - Parent/Guardian Information
- International students and other special pops
Before they begin...

- Start on College Website
- CCCApply.org
- Messaging and instruction
- OpenCCC Account Creation
- Assemble information

Roadmap 2017
Developing a “How to Apply” page detailing what information they need to have available when they sit down to apply
Create OpenCCC Account

First-Time User

• **NOTE:** Account creation is first step in Application process
• Must have Email Address
• Must be 13 years or older
• Generates CCCID
• No Duplicates!
Account Recovery

• New Self-Serve Password Reset by Email Link
• Answer Security Questions for Password Reset

Account Verification

We found an account based on the information you entered.

Please select from the following options:

- Send me an email link to reset my password.
- Access my account by answering security questions.

Continue
New Account Challenges

- Must have email address
- Students think they’ve applied after OpenCCC account

Roadmap – March 2017
Auto-login to the first page of new Application
CCCApply Applications

Standard Application for Admission

• Credit & Non-Credit Students
• Residency Algorithm
• Residency Determination Date (RDD) based on Terms
• English & Spanish Hover Help
• Data Dictionary
• User Guides

Roadmap 2018
Version 3.0: Mobile App, User-friendly
Email Rules
& Supplemental Questions, Internationalization
Standard Application for Admission

Residency Status

- Preliminary Residency Status
- 4 Areas: Citizenship, Stay & Intent, Military, Special Eligibilities
- RDD – Residency Determination Date (Terms)
- Logic in Data Dictionary

Roadmap 2017: CCC SSO Proxy provides CCCID to College
Standard Application for Admission

Flags

- Integrity Flags alert Admissions to status
- Ineligibility Flag
- AB540 Flag
- Financial Aid Flag
- Data dictionary

Roadmap 2017: Area B Logic Updates in September Release
Preferred Name

OpenCCC Account Data

• Preferred first, middle, last name is optional
• Part of Account download file
• New fields as of March 2016
Minors & Parent/Guardian Information

- Determined by DOB (date of birth)
- Questions change to collect parents information
- Do NOT see AB620 questions
- Must be 13 years old to apply online
Gender Information

Gender & AB620

• **Gender** question is required by law (state & federal) but Students are NOT required to answer (Decline to State)

• **Transgender & Sexual Orientation questions (AB620)** are required by state and federal law, but Students are NOT required to answer.

• Tech Center encrypts data and stores in secure DB

• Currently no process for transfer of data from CCCCCO

Does NOT appear to minors

AB620 Sub-Committee

Seeking guidance from CCCCCO on sharing data with colleges.
Non-Credit Student

Current Issue

• Non-Credit student must be classified for residency
• All questions on the Standard application apply
• Looking for guidance from CCCC0
• Working on ways to streamline the application

Non-Credit Sub-Committee
Meeting in October – Representative from CCCC0
Paper Application under development
Foster Youth

Residency

• Foster Youth fields include:
  – Foster Youth Status
  – Foster Youth Priority
  – Foster Youth MIS
  – California Foster Youth
  – Current or former FY, living in CA, <20 years old

Priority Registration

• AB12 – Extended Care Bill – extended to age 25
• Foster Youth Priority Field & Flag

New Download Values – March 2016
Colleges updated download file for new FY values
Military Status

Residency

• Area C – Military residency section
• Dependents
• AB13 – VACA Bill Extended Veterans from one year to 3 years

New Download Values – March 2016
Colleges updated download file for new military status values
Added dependents as a military status value
Updated logic for dependents of veterans for AB13
Multiple Measures for Assessment Placement

What is it?

- OPTIONAL implementation to collect high school transcript information to support assessment placement for CCCAssess
- Governed by CAI Steering Committee & CCCCCO
- New HS Transcript section on Education page
- 8 new questions and downloadable data fields
- Questions only appear if student meets qualifying criteria

Why?

- Support for Common Assessment Initiative (CAI)
- Legislation behind this: SB1456
- Need data for multiple measures

Actions Required by Participating Colleges!

Add fields to download file & test in Pilot site first if you opt-in
Multiple Measures for Assessment

Placement Conditions for Display

Questions will only display if the student meets one of the following conditions:

**Condition #1: High School Senior**
- High School Education Level = "Will be enrolled in high school (or lower grade) and college at the same time"
  AND
- High school Country = United States
Multiple Measures for Assessment Placement

Conditions for Display

Questions will only display if the student meets one of the following conditions:

**Condition #2: HS Grad (or equivalent) with 10 Years of RDD in US**

- High School Education Level is one of the following:
  - Received high school diploma from US high school
  - Passed a high school equivalency test
  - Received a Certificate of California High School Proficiency;

AND

- High School Completion Date is < 10 years from the RDD (high school completion/graduation is less than 10 years prior to the day before the first day of the selected Term).

AND

- High School Country = United States
Multiple Measures for Assessment Placement

What does the college HAVE to do to prepare for this change?

• NOTHING unless they want to implement and download the new fields
• If you are NOT implementing, the questions will still appear in PILOT site for 30 Day Preview period – then they will go away.

How to Opt-In?

• Colleges must “opt-in” to participate
• College should contact CCCApply or CCCAssess Product Mgr
• Add data fields and test in Pilot prior to September 30
• Send Opt-In Request to:
  John Hadad, Product Manager, jhadad@ccctechcenter.org
Update Your Download Files for Release 5.5
ONLY if you plan to add the new data fields!

What gets updated?
• Download Format XML Files by College IT staff
• 8 new Multiple Measures data fields (optional)

How? Add new fields and update Pilot & Production downloads
• Make changes to Pilot download files to test
• See updated Data Dictionary for field specifications
• Update Download Client jar file(s) and test downloads in Pilot
• Duplicate updates to DLC in Production environment

Recommended Actions: Preview first, then add applicable data fields to Downloads
CCCApply International Application

- No residency logic or flags, No RDD
- Country of Citizenship / Passport
- SEVIS: Student Exchange Visitor Information Student
- Non-US Permanent, Parent-Guardian,
- Terms configured by college in the Administrator

Roadmap 2018
Version 3.0: Mobile App, User-friendly Email Rules & Supplemental Questions, Internationalization
Board of Governors Fee Waiver App

- Approved by CCCCO – Annual Update
- 18 Month Application
- Download Data Fields
- Data Dictionary
- Report Center – Application Look-Up Reports

Roadmap 2018
Version 3.0: Mobile version, BOG controls in the Administrator 2.0, Supplemental Questions
CCCApply Administrator

- Configure Terms & Majors
- Setup Supplemental Questions
- Setup Email Rules (Optional)
- Setup Users
- Reset Downloads

BOG Fee Waiver
- BOG Rules & Reset

Roadmap: Fall 2017
NEW Administrator 2.0 - User-friendly Supplemental questions & Rules, Education Goal align to Majors
CCC Report Center

Application Look-Up Reports

- Full Application by CCCID, Last Name, Date
- New Applicant Reports
- Schools Reports
- Aggregated data for research
- Create Ad Hoc reports
- Public Templates provided by CCCApply

Upcoming Release: New Full Application Report Coming September 30
Technical Implementation & Annual Updates

- College IdP for Staff Tools
- Administrator Setup
- Automated Downloads
- Pilot Environment (Applications, Administrator, Downloads)
- Testing
- Annual Update
Data Downloads
Pilot Environment
Application & Staff
Tools

- Pilot Applications
- Pilot Administrator
- Pilot Report Center
- Pilot Downloads

Full testing environment
Support for Students

OpenCCC Helpdesk

7 Days - 7:00AM - 12:00AM
(877) 247-4836
support@openccc.net

• Tier 1: Xerox Call Center
• Tier 2: CCC Tech Center Reps
• Tier 3: Unicon Developers
Online Support for Students
CCCHelp.info

- 24/7 FAQs
- Community support
- Post and comment
- Thousands of users
Support for College Staff

CCCTechnology.info

Incoming:
• Tier 2 College Support
• Support Requests
• OpenCCC Zendesk

Outgoing
• System Alerts
• Release Notes
• Articles, FAQs
Support for Colleges & IT
• CCCApply Project Site
• Public Documentation
• CCCTechnology.info
• Webinars
Steering Committee

- Govern application development
- Legislature & Mandated Changes
- Change Management Process
- Approve Change Requests
- Sub-Committees
- Annual Workshop with eTranscript California
- CCCApply Project Site (Meeting minutes)
- ANNUAL UPDATE
CCCApply Communication Policy

- 60 Day Pre-Release Announcements
- Post pre-release notes with Change Request Specs
- Post Steering Committee meeting minutes on Project Site
- **30-Day Pilot Preview** before every production release
- College Preview Webinars after Pilot Release
- Implementation Support
- Test and report issues in the Support Site: [CCCTechnology.info](http://CCCTechnology.info)
Annual Update

Big Release: March

Supplemental Release: September

• Develop changes April to January; release one annual update in March
## Change Management & Release Cycle

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Upcoming Release: September 30

- Release Notes Posted
- Pilot Site Preview
  September 1 - 30, 2016
- College Preview Webinar
- Change Specifications
- Regression & Bug Fixes
- Pilot Documentation
Update Your Download Files for Release 5.5

**ONLY if you plan to add the new data fields!**

**What gets updated?**
- Download Format XML Files by College IT staff
- 8 new Multiple Measures data fields (optional)

**How?**
- Add new fields and update Pilot & Production downloads
- Make changes to Pilot download files to test
- See updated Data Dictionary for field specifications
- Update Download Client jar file(s) and test downloads in Pilot
- Duplicate updates to DLC in Production environment
- **Release Notes 5.5 – Getting to the Download URLs for Pilot & PRod**

**Recommended Actions:** Preview first, then add applicable data fields to Downloads
30 Days to Test & Preview in Pilot Site

• All colleges have a Pilot (test) version of their CCCApply applications
• All 5.5 changes and enhancements will appear in the Pilot application beginning September 1.

IMPORTANT: Replace the “XXX” at the end of URL with your college MIS code

- PILOT CCCApply Standard Application
  https://pilot.opencccapply.net/cccapply-welcome?cccMisCode=XXX

- PILOT BOG Application
  https://pilot.bog.opencccapply.net/gateway/bog?cccMisCode=XXX

- PILOT International Application
  https://pilot.intl.opencccapply.net/gateway/intl?cccMisCode=XXX
**September 2017**

- Shibboleth V3 Upgrade
- Account Recovery Enhancement
- Multiple Measures for Assessment Placement
- Area B Residency Logic Update
- BUGS & Accessibility Fixes

**December 2016**

- BOG Fee Waiver 2017
Resources for Admissions & IT

• CCCApply Project Site
• Public Documentation
• CCCTechnology.info
• Webinars
• Steering Workshop

Coming Soon!
• Tutorials for Colleges
• Demos for Students
Resources for IT

- CCCApply Project Site
- Public Documentation
- CCCTechnology.info
- Webinars
Development

- Annual Release
- New Administrator 2.0
- Working on RFP for CCCApply 3.0
- New College Adaptor (real-time data transfer to SIS)
- Project Glue
OpenCCC Proxy IdP

- Gateway to CCC SSO Federation
- Single Sign-on for students, faculty, and staff
- Proxy integration underway
- InCommon Membership
- Pilot & Production Environments
- Facilitates the CCCID for students who haven’t applied
Documentation

What documentation is available?

• Release 5.5 Notes Summary
• Approved Change Requests Specifications
• PILOT Data Dictionaries
• PILOT User Guides
• PILOT Updated Download Client Jar Files

Websites

• CCCApply Project Site
• CCCApply Public Documentation Space
• CCC SSO Federation > Public Documentation Space

Recommended: Preview, Test and Report Bugs in Support Site
Contacts

**CCCApply Technical Support**

CCCApply Product Manager: Patty Donohue, pdonohue@ccctechcenter.org
College Tier 2 Support: Merrie Wales, mwales@ccctechcenter.org
Student Support Supervisor: Roberto Fuentes, rfuentes@ccctechcenter.org

**CCCApply Steering Committee**

Chair: Richette Bell, El Camino College, rbell@elcamino.edu
Vice Chair: Stephanie Murguia, Cerritos College, smurgia@cerritos.edu
Secretary: Mitch Leahy, Santa Rosa College, mleahy@santarosa.edu

REMINDER: ALL requests for support should be posted on the Support Site: CCCTechnology.info