

CACCRAO Exec Board Meeting

06/18/14 10am to 5pm

06/19/14 8am to noon

Morongo Casino Resort and Hotel; Cabazon, CA

Standing Items

1. Welcome, introductions, college/district updates
Everyone shared campus updates and introductions.
2. Regional updates/workshop planning
 1. Board recommended revising budgeting formula to more evenly distribute regional funds according to population, based on past attendance at \$20 per person, as follows:
 1. Regions 1 and 2 1,000.00
 2. Regions 3 and 4 1,500.00
 3. Regions 5 and 6 1,600.00
 4. Regions 7 and 8 3,400.00
 5. Regions 9 and 10 1,500.00Motion by Linda, Seconded by Ed; no discussion; motion carried
3. Budget update
 1. Recommendation by Arleen that we no longer accept personal checks for conferences and membership dues. Motion by Jasmine, Seconded by Mark; no discussion; motion carried.
4. Conference planning/updates
 1. Debrief
 2. Survey results
 3. Scholarship Committee
 1. Linda Miskovic
 2. Ed Greene
 3. Mark DeAsis
5. Committee updates
 1. Ed Planning Initiative
 2. Online Education Initiative
 3. Student Services Portal Committee
 4. Common Assessment
 5. SSSP Advisory
 6. CCCApply/OpenCCCApply
 7. PACRAO
 8. Noncredit funding formula
 9. CCCSFA

Old Business

1. New Director's training
2. Updating the New Director's handbook

New Business

1. Travel reimbursement for Exec Board - requirements, protocols, overview
2. Transition of new members

Updates on positions and what to do.

Linda discussed what the region representatives can put together for their regions.

- Communicate with the schools in your region.
 - Develop a list of who your CAROs are.
 - Introduce yourself and ask what they may need from you. Have discussions or meetings to update them on what CACCRAO is doing.
 - Use CCCConfer to help the communication in regions that are spread out. Don't be afraid if only a few show up at first.
 - Get a sense of what they want for their workshop. Spring or fall workshop. It is hard doing it in spring because it is happening at the same time as the annual conference. Try to get onto a Friday or a day where there are less people on campus.
 - Start planning now to find a location, length of your program, food, speakers, etc. You have a budget given from CACCRAO.
 - Assess what is the best day, how many staff would attend?
 - Evaluator workshops.
 - Keep minutes and notes for yourself.
 - Membership drives- to drive up the annual membership dues.
 - Members can attend the workshops for free.
3. Understanding duties of positions – quick brainstorm of tasks by position
 4. Updating Website, contact info, letterhead
 5. Setting budget for the year
 6. Auditors
 7. Scholarships

Discussion with Chancellor's office on the degree audit bill. Changes we would like to see made:

- Do not make it retroactive.
- Can't be a no cost bill. There are associated costs of personnel to process the degrees, evaluation of external transcripts, programming of any queries or programs to process, cost of diplomas and mailing.
- In favor of stating colleges must evaluate student's records and award a degree if eligible once the student has reached a certain number of degree applicable units.

- Requiring colleges to email/mail a letter to students who have completed a certain number of units to come and apply for a degree.

Next meeting to coincide with New Director Training in September.

Meeting adjourned 6/19/14, 11:49 am.

Respectfully submitted,

Jasmine Ruys
Kathy Lucero